

Office Use Only**CAMPDOWNE 2008**
International Scout & Guide Camp**New Horizons**Downe, Kent, UK
24th July - 2nd August

Thank you for your interest in joining the Staff Team for Campdowne 2008.

We will endeavour, where possible, to place staff in the team of their first preference, and your team leader will shortly make contact with you.

The full staff camp fee (to include food, scarf, etc) is £50.00 for the two weeks. For those staying less, the fee is £5.00 per day for food up to a maximum of £50.00 Children under 2 are free, 2 - 9 years - £35.00, 10-18 years - £50.00.

The other forms you will need to fill in are the Staff Health Form S2, Staff Catering Form S3, Staff Promo Goods Form S4 and Staff Photo Form S5. Where possible please submit the forms using the submit button on the form, this will make processing easier. However feel free to fill out the forms, print them and send by post together with your Staff Booking Form, payment and photo to **Campdowne Staff, c/o Gill Buckenham, 24 Wordsworth Road, Welling, Kent DA16 3NU.**

Every adult attending as staff must fill in a set of these forms. If you are a couple bringing children just add them to one of your forms.

There will be a crèche at Campdowne for children of staff aged 2 to 9 years only. The crèche will provide morning and/or afternoon sessions on a daily basis. Your children will need to be collected for the lunch time period. If you would like to use the facility please indicate this below.

We look forward to seeing you at Campdowne 2008.

Name: _____

Date of Birth: _____ Age at Campdowne: _____

CRB Discl No.: _____ Date of Issue: _____
(Send forms even if still awaiting Disclosure Form - confirm info by tel or e-mail)

Address: _____

Telephone: _____ Mobile: _____

E-mail: _____

Please tick preferred contact method. Tel: Mobile: E-mail:

Occupation: _____

Current Scout/Guide Appointment: _____

District: _____ County: _____ Country: _____

Relevant Certificates/Qualifications: _____

Can you speak any other languages Yes/No

If Yes which and to what level of competence: _____

Staffing Contact:

**Gill Buckenham on +44 (0)20 8855 3480, e-mail staff@campdowne.org
or visit the message boards at www.campdowne.org**

Staff Booking Form

Your Accommodation: Tent: Caravan:

Preferred Staff Team (see page 3 of this form - in order of preference)

1. _____ 3. _____

2. _____ 4. _____

Previous Campdowne Jobs (if any): _____

If you have been approached by a Team Leader regarding a specific role please indicate it here:

Role: _____ Who Approached you: _____

If you are part of a group who wish to stay/work together as a team we will do our best to facilitate this. Please include some names from the rest of the team here:

Arrival and Departure

It would be greatly appreciated if you could spare any time before and/or after the camp to help with the build and take down.

Please can you tell us what day you will be arriving _____

and what day you will be departing _____

Creche

I would like to use the crèche facilities for my child/children: Yes: No:

If yes please state the ages and gender of your children (at the time of CD08) for whom you would like the crèche provision.

Age: __ Gender: __ Age: __ Gender: __ Age: __ Gender: __ Age: __ Gender: __

Payment

I enclose my adult camp fees of @ £50.00 each - No of adults ____ £ _____

I enclose my child camp fees of under 2 @ FREE - No. of U2 ____ £ FREE

2 - 9 years @ £35.00 - No. of 2-9 ____ £ _____

10-18 years @ £50.00 - No. of 10-18 ____ £ _____

I have included my promotional goods fee of £ _____

I will order my promotional goods later **Total £** _____

I have enclosed the above payment as a cheque or I have paid by credit card over the phone by calling +44 (0)1959 572 121 or I have made a payment via a bank using the details below:

Bank Account Name: The Scout Association General Account

Bank: Barclays Bank

Bank Address: UK Banking, 1 Churchill Place, London E14 5HP, UK

Account Number: 10009822 Sort Code: 20-06-05

IBAN: GB89 BARC 2006 0510 0098 22 SWIFT: BARCGB22

Reference: CD08+Your full name

By ticking this box and submitting this form you confirm the information is correct.

Signed: _____ Dated: _____

At Campdowne we don't have a list of specific jobs, instead we like to work with core areas. This makes a more flexible system and enables easier placements.

Please select 4 choices for the core area you would like to work within.

There are examples of the fields that may be covered within the scope of that area in the right hand column.

The fields are by no means an exhaustive list, it is more to give you an idea of what may be involved.

1. **Site Services**Water, Showers, Toilets, Waste, Infrastructure, Gas, Construction
2. **Technical Services**.....Communications & IT, Power, Stage
3. **Food**Staff Catering, Food Distribution, Auxillary Catering, Bar
4. **Activities**Daily Programme, On & Off Site Activities, Faith Activities Staged Events & Ceremonies, Instructors, Life Guards, Transport
5. **Security**Front Gate, Car Parking, Traffic Management Patrols, Day & Night Shifts
6. **Retail**Providore, Camp Centre, Promotional Goods
7. **Administration**.....Bookings, Help Desk
8. **Media/PR/Marketing**Camp Newspaper Reporters, Designers, Photographers Guest Services, External Media Coverage, Website Administration, Sponsorship
9. **Creche**Staffing crèche sessions (rota system)
10. **Staffing & HR**Co-ordinating staffing placements, Supervising reassignment Staff Welfare, Registration
11. **Subcamp Staff**Jobs at individual Subcamp Leader's discretion
12. **Surprise Me!**We'll try to match a job to your skills/profession